

<b>Center Name:</b> Los Lunas GRADS CDC		<b>Address:</b> 32 Sun Valley Rd Los Lunas, NM 87031			<b>Phone:</b> (505)866-2453		
<b>License Number:</b> 64483	<b>Issue Date:</b> 01/16/2016	<b>Expiration Date:</b> 01/15/2017	<b>Type:</b> 2 Star Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	15	Under Age 2:	25	Night Care:	0	Playground:	15
		Over 2:	2	Under 2:	0		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:15 AM	07:15 AM	07:10 AM	07:15 AM	07:15 AM	Closed	Closed
Closing Times:	02:45 PM	02:45 PM	02:45 PM	02:45 PM	02:45 PM		
<b># of Classrooms:</b> 2	<b>Purpose:</b> Annual		<b>Date:</b> 01/05/2017		<b>Time:</b> 03:06 PM		
<b>Comments</b> Paper survey dated 11/9/16							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

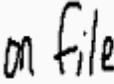
Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.22 C POLICY AND PROCEDURES  <u>Deficiencies</u> The center did not have available for review written policies and procedures covering emergency evacuation and disaster preparedness; expulsion of children.  <b>Regulation:</b> 8.16.2.22C(1)-(8)  <u>Corrective Action Plan</u> The center will complete written policies and procedures for the missing area(s).  <b>Date to be Completed:</b> 12/09/2016	Non-compliance
8.16.2.22 D FAMILY HANDBOOK	Compliance
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

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<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 1 children's records reviewed, 2 is/are missing a signed parent or guardian acknowledgement that the parent handbook had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing. <b>Regulation:</b> 8.16.2.22E(1)(l)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to complete the statement. The center will review all children's records to ensure a signed acknowledgement is on file. <b>Date to be Completed:</b> 12/09/2016</p>		
<b>8.16.2.22 F PERSONNEL RECORDS</b>		Compliance
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>		Compliance
<b>Personnel &amp; Staffing</b>		
<p><b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b></p> <p><b><u>Deficiencies</u></b> The center does not have a list, with required information, of at least two people who can substitute for any staff member. <b>Regulation:</b> 8.16.2.23A(11)</p> <p><b><u>Corrective Action Plan</u></b> The center will keep a substitute list with the people's names, telephone numbers, background check, health certificates and record of orientation. <b>Date to be Completed:</b> 12/09/2016</p>		Non-compliance
<b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b>		Compliance
<p><b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b></p> <p><b><u>Deficiencies</u></b> The center failed to post the capacity for each activity/interest area. 2 out of 2 classrooms failed to post the capacity for each activity/interest area. <b>Regulation:</b> 8.16.2.23 C (2)(b)</p> <p><b><u>Corrective Action Plan</u></b> Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC <b>Date to be Completed:</b> 12/09/2016</p>		Non-compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>		Compliance
<b>8.16.2.24 B NAPS OR REST PERIOD</b>		Compliance
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Compliance
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		N/A
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Compliance

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<b>Services &amp; Care of Children</b>		
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		N/A
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.29 F EXITS AND WINDOWS		Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES		Compliance
8.16.2.29 H SAFETY COMPLIANCE <b>Deficiencies</b> The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. <b>Regulation:</b> 8.16.2.29H(3)(e) <b>Corrective Action Plan</b> An annual fire inspection will be requested from the fire authority having jurisdiction over the center. <b>Date to be Completed:</b> 12/09/2016		Non-compliance

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<b>Buildings, Grounds &amp; Safety</b>		
<p><b><u>Deficiencies</u></b> The center's fire extinguishers is not inspected yearly. Regulation: 8.16.2.29H(3)(k)</p> <p><b><u>Corrective Action Plan</u></b> Equipment will be maintained and inspected yearly. Date to be Completed: 12/09/2016</p>		
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.29 J PETS</b>	N/A	

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

			
01/05/2017	01/05/2017		
Surveyor: Mark Prizzi	Date	Facility Rep: Jessica Vargas	Date